



**Comhairle Contae
Dhún na nGall**
Donegal County Council

QUOTATION RESPONSE DOCUMENT - SERVICES

Routine landfill site maintenance services	
Provision of routine maintenance services for licenced landfill sites in County Donegal	
Name of Organisation submitting Quotation	
Contact Name	
Closing date for Submission	
Quotations are to be returned to	
eTenders	

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General Contact Information

Organisation Name:		
Contact Person:		
Position:		
Phone:		
Address:		
Email:		
Website:		
Date of Establishment, if applicable	VAT Registration No:	Legal Structure – partnership, limited company, etc.

Tax Information

Tax Clearance		Please confirm YES/NO	
I confirm and declare being tax compliant. The Contracting Authority can verify your tax clearance status through Revenue's online facility at http://www.revenue.ie/en/online/tax-clearance.html To this end, please confirm:		Yes	
		No	
Tenderer Name:			
Tenderer PPSN/ Tax Reference Number			
Access Number			
OR, I confirm that I hold a current valid paper Tax Clearance Certificate (generally relates to non-residents)			
Registration Number		Certificate Number	
OR, I confirm that I have applied for Tax Clearance status or a Tax Clearance Certificate which will be made available on request		Yes	
		No	

Insurance Information

Insurances						
I confirm that we have the following insurances in place						
Insurance Type	Levels Required	Levels in Place	Confirmation to upgrade to level if successful			
Employers Liability	€13,000,000		Yes		No	
Public Liability	€6,500,000		Yes		No	
Product Liability			Yes		No	
Professional Indemnity	€		Yes		No	
Other.....	€		Yes		No	

Declarations

Declaration of Bona Fides			
		YES	NO
Has the Economic Operator or a member of their proposed consortium, (if applicable), Director, or Partner or any other person who has powers of representation, decision or control, been convicted of any of the following offences?		Please indicate your answer by marking 'X' in the relevant box	
participation in a criminal organisation			
corruption			
fraud			
the subject of a conviction for terrorist offences or offences linked to terrorist activities or for inciting or aiding or abetting or attempting to commit an offence;			
the subject of a conviction for money laundering or terrorist financing;			
the subject of a conviction of child labour and other forms of trafficking in human beings;			
is bankrupt or the subject of insolvency or winding-up proceedings, its assets are being administered by a liquidator or by the court, or has entered into an arrangement with creditors, suspended its business activities or is in any analogous situation arising from a similar procedure under national laws and regulations;			
Declaration re statutory obligations			
We confirm that we are fully compliant with the following legislation, or equivalent legislation in our country of establishment/operation:			
Employment Equality Acts 1998-2011			
Equal Status Acts 2000-2011			
National Minimum Wage Act 2000 as amended			
Organisation of Working Time Act 1997 as amended			
Safety, Health and Welfare at Work Act 2005 and Safety, Health and Welfare at Work (General Application) Regulations 2007			
Disability Act 2005			
We have procedures in place to ensure that our subcontractors, if any are used for this contract, apply the same standards.			
NAME		SIGNATURE	

Quotation Form – Response to Cost Criterion

To:	
From:	
I/We have examined the Request for Quotation and hereby offer to provide the requirements for the following fees:	

Price	Total proposed Price (Excluding VAT)	VAT Rate (%)	Total Price proposed (Including VAT)
Proposed Price for delivery of the Contract outlined in RFQ. <i>(To include all expenses).</i>	€		€

WHERE:-

PRICE (ex VAT) = (TOTAL SCHEDULE A) + (TOTAL SCHEDULE B)

Schedule A – Fixed Maintenance Items			
Site	Fixed Price per Round (€ ex VAT)	No of rounds of maintenance	Total Annual Price (€ ex VAT)
Ballynacarrick LS		8	
Balbane LS		4	
Dungloe Section 22 LS		4	
TOTAL SCHEDULE A:			€ ex VAT

Schedule B – Rates for ad hoc items (exclusive of materials)			
Item	Rate (€ exc VAT)	No of items for the purpose of quotation evaluation	Total for purpose of quotation evaluation
Minor fence/gate repairs		2	
Replacement of stiles		3	
Replacement of signage		10	
Shrub clearance and mulching on side slopes (per 500m)		4	
Provision of general labour (one person hour)		50	
TOTAL SCHEDULE B:			€ ex VAT

I/We confirm the following statements:

- That our confirmation in the Declaration is true and accurate at the date of submission of this quotation.
- We will notify the Contracting Authority should any of the circumstances confirmed in the Declaration change.
- Will provide the services at the rates quoted, which are fully inclusive of all costs, charges and expenses.
- Agree that as a condition of award, it shall be our sole responsibility to fulfil the obligations under the Contract, notwithstanding any changes in circulars, laws, regulations, taxation, duties or other factors which might arise following the withdrawal of the United Kingdom from membership of the EU.
- Undertake to treat the details of this Request for Quotation, our response and any subsequent agreements as private and confidential,
- Agree that you are not bound to accept the most economically advantageous or any quotation you may receive,
- Fully understand the Contracting Authority's requirements and have availed of all offers for additional information or have otherwise satisfied myself/ourselves as to conditions

that may in any manner affect the performance of the services required under the contract,

- Have included for compliance with all statutory requirements applicable in Ireland and those applicable in any country where parts of the contract may be performed that are in force 7 days prior to the deadline for receipt of quotations,
- Will not, if awarded a contract employ labour in a manner that is discriminatory in relation to gender, race, religious beliefs, age etc.,

Signed:	
Name (in Capital Letters):	
On behalf of:	
Address:	
Telephone:	
Email:	
Date:	